

COMMISSIONERS MEETING

October 3, 2012

YORK,ss

At a regular meeting of the County Commissioners of the County of York, begun and holden at the York County Government Building in the Commissioners' Community Room within and for the County of York, being held on Wednesday, October 3, 2012 A.D. at 4:30 p.m.

COMMISSIONERS PRESENT:

Sallie Chandler
Daniel C. Cabral
Richard R. Dutremble (excsd)
David Bowles
Gary Sinden

County Manager Gregory Zinser was present at the meeting.

All present were invited to rise and salute the flag of the United States.

ITEM 1 PUBLIC COMMENT(S) ON ANY ITEM(S)

ITEM 2 TO REVIEW AND APPROVE THE MINUTES OF THE COUNTY COMMISSIONERS' REGULAR MEETING OF SEPTEMBER 4, 2012 AND THE COUNTY COMMISSIONERS' SPECIAL MEETING OF SEPTEMBER 12, 2012

Commissioner Bowles motioned to approve the minutes with corrections
Commissioner Sinden seconded the motion. Vote 3-0 (Commissioner Cabral not present).

ITEM 3 TO HEAR ANY REPORTS OF THE COUNTY COMMISSIONERS

Commissioner Chandler reported that she had attended the Cooperative Extension program.

ITEM 4 TO HEAR ANY REPORTS OF THE COUNTY MANAGER

County Manager Zinser informed the board that phase one of the Dacri report is complete. He added that the report highlights alot of issues and gives the

County a good action plan to move forward to update policies and procedures. Some issues require immediate action. The county Manager added that the first item would be to set a date and time for a strategic planning retreat. The second item would be to establish a centralized authority and a human resource department, then moving forward with the hiring of an human resource director. As cited in the report, the County has inconsistencies with policies and procedures and needs to develop a post injury report program including an accident investigation program to help us review injuries that occur. Mr Zinser added that at some point, an employee survey would be helpful.

Commissioner Bowles asked if dates had been set for the strategic planning retreat. The County Manager stated that he would look into hiring a professional facilitator. He will work out a schedule that works for everybody, including Commissioners. Mr. Zinser stated that it is imperative that department heads and Commissioners attend.

All Commissioners agreed that it is important to proceed to step two of the process recommended in the Dacri report.

Sheriff Ouellette reported on the COPS grants. He informed the Board that Acton, Shapleigh and Parsonsfield have all approved funding for grant deputies.

Commissioner Bowles inquired if any other towns indicated that they might be interested in obtaining contract deputies. Sheriff Ouellette replied that Lyman and Hollis have expressed interest. The Sheriff added that the policing function in the community takes alot of time. He explained that his department will continue to respond to calls but due to the increase in calls every year, his department has to do the job of community policing that they agreed to do when they took on these grants. There will be 24/7 coverage for towns who have grant positions. They are developing a template that a person can report a non- violent crime using the internet. The Sheriff also informed the Board that he is working toward a part time call taker position.

The County Manager presented York County Emergency Mangement Agency's work plan for 2013.

Commissioner Sinden moved to approve YC EMA's 2013 work plan. Commissioner Cabral seconded the motion. Vote 4-0.

County Manager Zinser gave an update on the ethics policy. He presented the disclosure sheet for the Commissioners' approval.

Commissioner Sinden moved to approve the disclosure statement. Commissioner Cabral seconded the motion. Vote 4-0.

The 2013 six month and 2014 fiscal year budgets were presented to the Commissioners. County Manager Zinser explained that the six month budget shows no increase in the tax rate while still accomplishing all County operations. He added that the twelve month budget actually shows a reduction in the tax rate of about \$50,000.00 while still accomplishing all County operations.

It was decided to meet each Wednesday at 4:30 in October until the budget is ready to present to the budget committee.

ITEM 5 NEW BUSINESS

None

ITEM 6 OLD BUSINESS

None

ITEM 7 PUBLIC COMMENT(S) ON ANY ITEM(S)

Bill Burns, who was recently elected to the budget committee, asked why the budget committee was not sworn in. He was told this by former budget committee chairman John Sylvester. He feels State Statute requires this action to occur. Commissioner Sinden stated that Commissioner Chandler is a Dedimus Justice and asked if she would swear in the budget committee members prior to their first meeting. Chairperson Chandler responded that she would do so.

The County Manager was instructed by the Commissioners to contact the budget committee advising them of the offer.

ITEM 8 TO CONDUCT AN EXECUTIVE SESSION ON PERSONNEL ISSUES PURSUANT TO M.R.S.A. § 405(6)(A), ACQUISITION OF REAL PROPERTY OR ECONOMIC DEVELOPMENT PURSUANT TO M.R.S.A. § 405 (6)(D) AND CONSULTATION WITH LEGAL COUNSEL PURSUANT TO M.R.S.A. §405 (6) (E)

Commissioner Cabral motioned to enter into executive session. Commissioner Sinden seconded the motion. Vote 4-0.

Commissioner Sinden motioned to come out of executive session. Commissioner Cabral seconded the motion. Vote 4-0.

No action taken.

ITEM 9 ADJOURN

Commissioner Cabral motioned to adjourn. Commissioner Bowles seconded the motion. Vote -0.

Minutes taken by Executive Administrative Assistant

SIGNED: _____
Kathryn A. Dumont

ATTEST: _____
Sallie V. Chandler-Chair